

DDA Subject

12 - 1

ROUTING AND TRANSMITTAL SLIP		Date 2 JUNE 1986	
TO: (Name, office symbol, room number, building, Agency/Post)		Initials	Date
1. DIRECTOR OF MEDICAL SERVICES			
2.			
3.			
4.			
5.			
Action	File	Note and Return	
Approval	For Clearance	Per Conversation	
As Requested	For Correction	Prepare Reply	
Circulate	For Your Information	See Me	
Comment	Investigate	Signature	
Coordination	Justify		

REMARKS

FOR YOUR HANDLING AS APPROPRIATE.

DO NOT use this form as a RECORD of approvals, concurrences, disposals, clearances, and similar actions

FROM: (Name, org symbol, Agency/Post)	Room No.—Bldg.
EXO/DDA	7D24 HQS
	Phone No.

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* U.S.G.P.O.: 1983 - 421-529/320

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Metropolitan Washington Field Federal Safety And Health Council

P.O. Box 8218, Annapolis, MD 21401-0218

Chairperson - Gloria J. Brown
David Taylor Naval Ship R&D Center
Annapolis Laboratory - Code 0407
Annapolis, MD 21402-8087
(301) 287-3485/FTS 980-3222

Vice Chairman - F. Clayton Portaway
Bureau of Engraving & Printing
14th & C Streets, S.W., Room 420
Washington, DC 20228
(202) 447-0875

Secretary - James W. Marks
Environmental Protection Agency
839 Beattgate Road
Annapolis, MD 21401
(301) 224-2740/FTS 922-3752

Kimm McPhee
Program Chairperson
Dept. of Education
(202) 245-8238/FTS 245-8238

Ted Harris
Membership Chairman
National Park Service
(703) 285-2800

Lois Guishard
Historian
University of DC
(202) 282-7483

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Education Chairperson
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(202) 475-2518

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Public Relations
University of DC
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MEMORANDUM

27 May 1986

To: Designated Safety and Health Officials

Subj: June Exhibition of Safety and Health Products

1. The Metropolitan Washington Field Federal Safety and Health Council is once again sponsoring a June Exhibition of Safety and Health Products on Thursday, June 5, 1986 from 10:00 a.m. to 3 p.m. at the Holiday Inn of Silver Spring, 8777 Georgia Avenue, Silver Spring, Maryland.
2. Many vendors and consultants in the area of Safety and Health will be represented. The event will provide an opportunity for your safety and health personnel to consult sales and technical representatives regarding products and services related to their field i.e. environmental monitoring equipment, safety-training aids and industrial hygiene laboratory and consultation services will also be available.
3. Mini-seminars will be held such as Asbestos, Hazard Communication - Right to Know Law, representatives from the Office of Workers Compensations Programs, and a program on back injuries.
4. A film preview showing of the latest in training aids will be held through the day. As you can see, a very productive day is being planned.
5. This event is free of charge and we are encouraging you to attend as well as to circulate a copy of this memo to members of your staff, collateral duty safety representatives and other employee representatives who may be interested in attending.
6. It is through efforts such as yours that our council has enjoyed success in the past and we are hoping that this same effort will be made to ensure maximum participation in this annual event.

Gloria J. Brown
GLORIA J. BROWN
CHAIRPERSON